

InternFSU

PAID ON-CAMPUS OPPORTUNITIES

InternFSU Position: Communications Intern with the College of Arts & Sciences

InternFSU Office: Center for Information Management and Educational Services

InternFSU Office Location: 125 Convocation Way (Longmire Building)

InternFSU Office Website: <http://artsandsciences.fsu.edu>

InternFSU Supervisor: Jane Seminole

InternFSU Supervisor Email: jseminole@fsu.edu

InternFSU Office Dress Code: Business Casual

InternFSU Office Work Hours: M - F 8am - 5pm

Intern FSU Position Description:

The FSU College of Arts and Sciences is the oldest and largest college at the university, home to 18 academic departments; 14 programs, centers and institutes; and 167 major programs of study.

The intern will work under a supervisor who has many years of experience in communications, public information, and marketing. The intern will gain experience in writing articles, graphic design production, and selecting and content creation.

This intern is responsible for all internal and external communications, social media activity, and marketing operations for a student body of more than 10,000 and an alumni group of nearly 100,000 members strong.

Learning Goals:

- Improve writing skills to focus on developing pieces that match the purpose and audience of the communication
- Develop skills that will boost your employment prospects: critical thinking, problem-solving, communication, and collaboration

Intern projects will include:

- Writing articles, producing graphic design work and generating social media content for the college's print and digital publications and social channels

Requirements:

- Journalism writing experience if possible
- Experience using social media and a smartphone camera

We provide support and training to all our interns and treat them as junior members of our regular team. This is an opportunity to gain real, hands-on experience in the field.

InternFSU Hours: 8 hours per week

Application Materials: Resume, cover letter & writing sample