



CEO EMPLOYER PERFORMANCE EVALUATION

Student's Name _____ Semester: FA SP SU 20____ Type: CO-OP INTERN OTHER
 Student's Class: FR SO JR SR GR Student's Major: _____
 Work Period _____ Student's Assignment/Title _____
 Employer: _____ Location: _____
 Supervisor: _____ Title _____ Phone: _____

INSTRUCTIONS: Please evaluate this student comparing him/her with students of comparable academic level, with other personnel assigned the same or similarly classified jobs, or with individual standards.

1. RELATIONS WITH OTHERS

- Exceptionally well-accepted
- Works well with others
- Gets along satisfactorily
- Has some difficulty working with others
- Works very poorly with others

2. ABILITY TO LEARN

- Learns very quickly
- Learns readily
- Average in learning
- Rather slow to learn
- Very slow to learn

3. JUDGMENT

- Exceptionally mature
- Above average in making decisions
- Usually makes the right decision
- Often uses poor judgment
- Consistently uses bad judgment

4. ATTITUDE - APPLICATION TO WORK

- Outstanding in enthusiasm
- Very interested and industrious
- Average in diligence and interest
- Somewhat indifferent
- Definitely not interested

5. QUALITY OF WORK

- Excellent
- Very Good
- Average
- Below average
- Very poor

6. DEPENDABILITY

- Completely dependable
- Above average in dependability
- Usually dependable
- Sometimes neglectful or careless
- Unreliable

7. ACHIEVEMENT OF LEARNING OBJECTIVES

#1 #2 #3

- | | | | |
|--------------------------|--------------------------|--------------------------|---------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Excellent |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Very good |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Average |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Below average |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Poor |

8. ATTENDANCE

- Regular
- Irregular

10. OVERALL PERFORMANCE

- Outstanding
- Very good
- Average
- Marginal
- Unsatisfactory

9. PUNCTUALITY

- Regular
- Irregular

11. What were this student's major strengths and assets?

12. How might this student improve his/her on-the-job performance? (i.e. additional courses, skills or further experience, etc.)

13. What particular skill(s) and knowledge did the student acquire during this work assignment?

Has this report been discussed with the student? Yes No

(Signed) _____ Date: _____

Immediate Supervisor

Career Experience Opportunities, The Career Center, A4128 University Center
 Florida State University, Tallahassee, Florida 32306-2490 (850) 644-9775 FAX (850) 644-3273

** THIS FORM IS DUE THE LAST DAY OF CLASSES (BEFORE FINALS). **