

BUSINESS

Sample Occupations

ACCOUNTING

Accounting Clerk
Auditor
Bill Collector
Budget Analyst
Bursar
Business Teacher
Certified Public Accountant
City/County Auditor
Compensation Manager
Corporate Bookkeeper
Credit Analyst
Customs Inspector
Financial/Bank Examiner
General Accountant
Industrial Accountant
Internal/External Auditor
Loan Counselor
Loan Officer
Purchasing Agent
Revenue Agent
Securities/Commodities Agent
Special Investigator (FBI)
State/Federal Auditor
Systems Accountant
Systems Analyst
Tax Preparer
Treasurer
Utility Accounts Director

BUSINESS

ADMINISTRATION & ENTREPRENEURSHIP

Consultant
Business Operations Specialist
Franchise Owner/Operator
Investor
Manager
Owner

FINANCE

Account Clerk
Budget Analyst
Chief Financial Officer
Commercial Loan Officer
Commodities Trader
Comptroller
Cost Estimator
Credit Analyst
Financial Analyst
Financial Consultant
Financial Examiner
Financial Manager
Fixed Income Manager
Foreign Exchange Trader
Import/Export Broker
International Trade Specialist
Investment Advisor

Loan Officer
Management Analyst
Operations Manager
Purchasing Agent
Stock Broker
Teller
Treasurer

HOSPITALITY MANAGEMENT

Area Manager
B & B Innkeeper
Chief Purser
Community Assoc. Manager
Concierge
Contract Food/Service Manager
Entertainment Manager
Executive Chef
Food/Beverage Controller
Food Service Manager
Gaming Manager
Hotel/Motel Manager
Meeting/Convention Planner
Operations Manager
Property Manager
Recreation Facility Manager
Resort Manager
Revenue Agent
Travel Guides

HUMAN RESOURCES/ PERSONNEL

Arbitrator
Chief Executive of Administration
Compensation Manager
Educational Consultant
Employment Interviewer
HR Specialist
Human Resources Manager
Industrial Production Manager
Job Analysis Specialist
Labor Relations Specialist
Ombudsman
Storage/Distribution Manager
Training/Development Manager

MANAGEMENT, GENERAL

Administrative Services Manager
Budget Analyst
Cargo/Freight Agent/Transportation Manager
Chief Executive
City/Regional Planning Aide

County Administrator
General/Operations Manager
International Banker/Analyst
International Relations Specialist
Lobbyist
Management Analyst
Management Consultant
Manager, Overseas Branch
Planning Analyst
Sales Manager
Sports Agent
Supervisor
Trainer
Vice President of Operations

MANAGEMENT INFO. SYSTEMS

Computer Programmer
Data Communications Analyst
Database Administrator
Information Systems Analyst
Information Technician
Program Analyst
Systems Analyst
Web Application Developer
(See MIS match-major sheet)

MARKETING

Advertising Manager
Business Manager
Buyer
International Market Research Analyst
Inventory Control Manager
Manufacturers Representative
Market Research Analyst
Marketing Manager
Marketing Manager
Merchandise Manager
Promotions Manager
Public Relations Specialist
Purchasing Agent, Buyer
Purchasing Manager
Wholesaler/Retail Buyers
Writer/Author

PROFESSIONAL GOLF MANAGEMENT

Professional Golfer
General Manager
Resort Manager
Tournament Director
Facility Owner
Consultant
Golf Course Designer

PROFESSIONAL SALES

Account Executive
Agent/Broker
Buyer
Convention Planner
Investment Advisor/Consultant
Leasing Associate
Loan Officer
Lobbyist
Manager, Retail Store
Marketing Manager
Personal Financial Advisor
Pharmaceutical Dealer
Purchasing Agent
Real Estate Broker
Real Estate Sales Agent
Sales Agent, Financial Services
Sales Manager
Sales Representative
Securities Agent
Sports Agent

REAL ESTATE

Agent/Broker
Apartment Manager
Appraiser
Closing Agent
Community Development Planner
Developer
Financial Analyst
Investment Broker
Investment Sales Associate
Mortgage Banker
Mortgage Broker
Mortgage Officer
Mortgage Underwriter
Portfolio Manager
Property Manager
Real Estate Sales Agent
Title Examiner

RISK MANAGEMENT & INSURANCE

Actuary
Appraiser
Claims Adjuster
Claims Examiner
Insurance Adjuster
Insurance Analyst
Insurance Claims Clerk
Property/Casualty Insurance
Risk Manager
Underwriter

* Please ask a career advisor for help in identifying resources for the occupations. Note that some of these options may require an advanced degree.*

Sample Work Settings

Accounting Firms	Financial Institutions	Investment Firms	Professional Associations
Advertising Agencies	Golf Course Management	Labor Unions	Real Estate Agencies
Banks	Health Care Organizations	Web-based businesses	Restaurants
Construction Companies	Higher Education Institutions	Local, State & Federal	Retail Stores
Consulting Firms	Hotels/Motels, Resorts, Clubs	Government	Small Businesses
Corporations	International Companies	Manufacturers	Casinos

Sample Career Center Library Resources

Careers for Computer Buffs.....	IIA CF-C6	Opportunities in Hotel/Motel Management.....	IIB 11-9081H4
Careers for High-Energy People.....	IIA CF-H45	Opportunities in Human Resources Management	IIB 11-3040 T8
Careers for Number Crunchers Types.....	IIA CF-N8	Opportunities in Insurance Careers.....	IIB 41-3021 S2
Careers in Accounting.....	IIB 13-2011.01 G2	Opportunities in International Business.....	IIB 13-1000.01 H3
Careers in Business.....	IIB13-1000 S7	Opportunities in Marketing.....	IIB 41-0000 S6
Careers in Finance.....	IIB 13-2000 R3	Opportunities in Property Management.....	IIB 11-9141 E9
Careers in Management Consulting.....	VIB1 W6	Opportunities in Real Estate.....	IIB 41-9020 E9
Careers in Marketing.....	IIB 41-0000 S6	Opportunities in Sales.....	IIB 41-0000D3
Careers in Travel, Tourism, and Hospitality.....	IIB 39-6000 E2	Peterson's MBA Programs.....	IIC2 P4
Computers, Business, & Office.....	IIA CIC-3	Vault Guide to Human Resources Careers.....	IIB 13-1151 S71
Opportunities in Direct Marketing Careers.....	IIB 41-0000 B2		

For POSSIBLE electronic format for these or other related resources, use the FSU Libraries Catalog at lib.fsu.edu; select Advanced search: Keywords Anywhere = vocational and Title Keywords = type a specific career area (think of alternate terms to describe your career in case one doesn't give results).

Other Sources of Information

Choices Planner www.flchoices.org	Occupational Outlook Handbook www.bls.gov/oco
eDISCOVER www.act.org/discover/login (Obtain a User ID from a career advisor)	O*NET www.onetcenter.org
Encyclopedia of Careers & Voc. Guidance IIA E6 v. 1-5	SIGI 3 www.career.fsu.edu/sigi (Obtain a User ID from a career advisor)

Sample Professional Organizations

American Accounting Association Sarasota, FL www.aaahq.org	American Marketing Association Chicago, IL www.marketingpower.com
American Hotel and Lodging Association Washington, DC www.ahla.com	Society for Human Resource Management Alexandria, VA www.shrm.org
American Management Association New York, NY www.amanet.org	Nat'l Assn. of Real Estate Brokers Lanham, MD www.nareb.com

For other related professional organizations, go to FSU Libraries at lib.fsu.edu; select Database list A-Z; select Associations Unlimited

Other Resources

Check business library resources at guides.lib.fsu.edu

Check for registered student organizations that will help you explore your major
union.fsu.edu/sac/sos; select Search FSU Groups

Check for volunteer opportunities that will help you explore your major
thecenter.fsu.edu/students.html

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