Module 13
Launching Your Job Campaign

Objective 1

1. To help you execute a job search.

   **Activities to Help You Achieve This Objective**

   - Attend a Job Search Strategies workshop held by the Career Center. View upcoming events at career.fsu.edu/calendar.
   - Review selected resources catalogued in section V, “Preparation” of the Career Center Library.
   - Review current articles in the “Employability Skills: Job Searching” file located in Module 13 of the Mobile Files related to each of the objectives in this Module.
   - Browse our job files and employment subscription notebooks for current openings located in Section VI of the Career Library.
   - Review the *Searching for A Job* and/or other job search guides located in the Career Center Library or view the guide online at http://career.fsu.edu/Resources/Career-Guides.

Objective 2

2. To write a resume appropriate for your job objective.

   **Activities to Help You Achieve This Objective**

   - View the *Writing a Resume* guide online at http://career.fsu.edu/Resources/Career-Guides.
   - Examine sample resumes available in the Career Center Library (call numbers: VA F554 BU, VA F557, VC F551)
   - Attend a Resume Writing and/or Resume Critiquing workshop. View upcoming events at http://career.fsu.edu/.
   - Use Career Key (career.fsu.edu/library) to obtain a list of Career Center Library resources on resume writing.
   - Meet with a Career Advisor to review your resume and discuss strategies for tailoring your documents to specific positions/organizations.

Objective 3

3. To write letters for your job campaign.

   **Activities to Help You Achieve This Objective**

   - View the *Writing Effective Letters* guide, at http://career.fsu.edu/Resources/Career-Guides.
   - Review sample letters in the Career Center Library (VC F551).
   - Use Career Key to obtain a list of Career Library resources on writing letters.
   - Meet with a Career Advisor to review and revise your letters.
Objective 4

2. To become informed about job search services available through the Career Center.

Activities to Help You Achieve This Objective

- View the SeminoleLink Plus! services overview at career.fsu.edu/seminolelink to learn about on-campus interviewing and other services available through the Career Center.
- Obtain The Career Guide, a collection of guides that provides job hunting assistance and more (available at the Career Center).
- Register for on-campus interviews, attend Employer in Residence Events at the Career Center and make your resume available for referral to prospective employers using SeminoleLink Plus!
- Attend any of the Career Center Career Fairs to meet prospective employers. Check online for dates and times at http://career.fsu.edu/Students/Events.

Objective 5

5. To prepare yourself for your job interview.

Activities to Help You Achieve This Objective

- View the First Job Interview guide at http://career.fsu.edu/Resources/Career-Guides.
- Participate in a mock interview through the Career Center (requires upgrade to Seminole Link Plus! Services). See www.career.fsu.edu/mockinterview for more information.
- Use Career Key to obtain a list of resources on interviewing.