

GRADUATE STUDENT RESOURCES

Uncover tools that will help you make a smooth transition to the next stage of your career.

PROFESSIONAL MATERIALS

Whether you are pursuing a tenured faculty position or looking for a job outside of academia, developing your professional materials is a critical component of any job search strategy.

During your job search, you may need to prepare a curriculum vitae (CV), convert an existing CV to a résumé, write cover letters, develop research or teaching philosophies, or prepare a professional portfolio. You can visit The Career Center to speak with a career advisor for additional assistance with preparing these materials.

ACADEMIC JOB SEARCH

If you would like to pursue a career in academia after completing your graduate degree, there are several things to consider while evaluating your options. Do you want to focus on research or teaching? What size college or university would you prefer to be at? Would you start in an adjunct position?

One way to begin learning more about your options is to network with people in your department and field. The following websites provide helpful information for pursuing an academic career and include academic job postings:

- www.insidehighered.com: Academic career advice and higher education job postings
- www.academic360.com: Collection of resources gathered for the academic job hunter
- www.higheredjobs.com/faculty: Higher education faculty job postings
- career.fsu.edu/students/graduate-students: Career planning resources for graduate students

You may also want to refer to your professional association's website for more opportunities to network and additional job boards.



Preparing Future Faculty (PFF) Program

Interested in becoming faculty? The Preparing Future Faculty (PFF) program helps you prepare for future faculty positions through participation in coursework, workshops, and/or online training, and mentoring. PFF Fellows gain an increased understanding of faculty expectations and build readiness for the demands of future faculty life.

For additional information about PFF, visit the Preparing Future Faculty section of the Graduate School's website at gradschool.fsu.edu or contact Dr. Judith Devine at jdevine@fsu.edu.

Postdoctoral Positions

A postdoctoral internship (postdoc) is often required for tenure-track faculty and related positions. Students planning to work outside of academia may also wish to complete a postdoc to gain experience and work toward licensure.

Many times, the best way to obtain a postdoc position is by networking with people in your field and talking with your advisor or other professors. The following websites may be helpful in obtaining information and finding postdoctoral position listings:

- National Postdoctoral Association: www.nationalpostdoc.org
- Postdoctoral position postings: www.postdocjobs.com
- Postdoctoral job postings: www.phds.org

Develop Your Skills:

- Networking
- Interviewing

- Leadership
- Negotiating

- Presenting
- Technology

Learn more about these and other key skills by watching career readiness videos: career.fsu.edu/careerspots.

INDUSTRY OPPORTUNITIES

Graduate students with advanced degrees looking for jobs outside of the academy can find positions using these additional resources:

- **VersatilePhD:** This online resource is designed to help find and succeed in non-academic careers. Learn more at gradschool.fsu.edu/professional-development/versatile-phd
- **Handshake:** View and apply to jobs and internships, schedule mock interviews to hone your skills, sign up for on-campus interviews with employers, view career events, and more through The Career Center's online database. To learn more, visit career.fsu.edu/handshake
- **The Career Center:** Access career planning resources for graduate students at career.fsu.edu/students/graduate-students

Questions about Financial Aid?
Visit gradschool.fsu.edu/funding-awards.

Preparing Future Professionals (PFP) Program

Interested in developing your professional skills? The Preparing Future Professionals (PFP) program is a graduate certificate focuses on enhancing skills needed for the workplace outside of academia. Attend professional development workshops, participate in internships/practicum, and build your resume or your portfolio to receive credit.

For additional information about PFF, visit the Preparing Future Faculty section of the Graduate School's website at gradschool.fsu.edu or contact Dr. Judith Devine at jdevine@fsu.edu.

CAREER CENTER LIBRARY RESOURCES

Want a deeper dive into your job search? Visit The Career Center Library for books on job searching with an advanced degree for both academic and industry careers.

PROFESSIONAL ASSOCIATIONS

- Association for the Support of Graduate Students
www.asgs.org
- National Association of Graduate and Professional Students
www.nagps.org
- The Leadership Alliance
theleadershipalliance.org

UNIVERSITY RESOURCES

- Congress of Graduate Students (COGS): COGS is a student government organization for graduate students that provides funding and support for academic conferences, research, and student organizations.
sga.fsu.edu/cogs.shtml
- Program for Instructional Excellence (PIE): PIE offers many resources for grad students who act as teaching assistants. Some opportunities include teaching conferences, workshops, teaching associate program, observation, and online resources.
pie.fsu.edu
- GradShare: This service is a community of graduate students seeking a better experience in graduate school and beyond through the sharing of questions, answers, and links. Pick your Subject Area and start exploring the questions that your peers have already asked. GradShare offers help on diverse topics like teaching techniques, finding jobs, and finding the right balance between school and social life.
gradschool.fsu.edu/professional-development/gradshare
- Graduate Career Liaison: The Career Center's liaison to the Graduate School can provide help with career exploration, discovering options, document and personal branding preparation, job searching, and more.
career.fsu.edu/staff

