## **Finding Career Information**

## Objective

1. To help you discover and locate Career Center resources and other information related to your educational, career planning, and job hunting needs.

## Activities to Help You Achieve This Objective

- Visit the Career Center Library in the Dunlap Success Center (100 S. Woodward Avenue, next to the Health and Wellness Center)
- Use the map (next page) to locate the six sections of the library and discover what resources you can find in each section that will help you map your career path.
- Then use our online catalog, to search keywords specific to your career needs and interests and locate the book or other resource in our library.
- Use Quick Guides to help you navigate specific career issues, **Match Major Sheets** to learn what you can do with your major, **Periodicals** for career perspectives for diverse populations, **books** related to self-assessment, planning your career and special populations.
- In <u>Occupations</u>, locate resources for **statistcis** and **hiring trends** as well as detailed information about specific **occupations** that may interest you or may match with your **major**.
- In <u>Education</u>, find graduate school programs, GED and other **test prep** resources, navigating the **grad school** or **professional school** application process, **pre-law** resources, and information on FSU's **undergrad programs**.
- In <u>Experience</u>, search for **internships**, **summer jobs**, **travel abroad opportunities** and other ways for you to gain experience in your career.
- In <u>Preparation</u>, find books that will assist you in preparing for your job search campaign, whether it's writing your **resume**, preparing for an **interview**, creating your **brand** or **networking**.
- In <u>Opportunities</u>, find out who's hiring and where. Research employers and industries, identify government and teaching opportunities and find employers hiring in your field of interest.
- Use our premium databases like **Vault**, **GOINGLOBAL**, **Career Shift**, and more to research occupations, discover job opportunities and relevant career advice and information.
- Visit the Career Center Library's home page at <u>career.fsu.edu/library</u>
  - i. Search the online version of Career Key
  - ii. Browse library links for selected websites

- Visit myFSU to login to:

  GOINGLOBAL obtain international internship and employment information

  CAREER SHIFT research multinational companies

  NoleNetwork- search for part time, full time, internships and co-ops (also accessible via the Career Center website, <a href="mailto:career.fsu.edu">career.fsu.edu</a>)
- Talk with the librarian or a Career Advisor about additional information and/or resources that might be helpful for your career planning and job hunting needs.

