

## TOOLS FOR SUCCESS

### PROFESSIONOLE MENTORS

Connect with professionals throughout the country and the world to learn about careers and opportunities.

3 4 5 6

### INTERNSHIPS

Gain experience related to career goals and apply what you learn in class.

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### CAREER ADVISING

Develop a plan to reach your career goals by meeting with a Career Advisor.

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### CAREER-RELATED WORKSHOPS

Attend employability skills workshops, such as résumé writing, interviewing, etc.

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### SDS 3340: INTRO TO CAREER DEVELOPMENT

Learn and develop the necessary skills to successfully choose a major, decide on an occupation, learn to write a résumé, interview effectively, and develop a job search strategy.

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# YOUR ROAD MAP TO CAREER SUCCESS

## 1

### PLAN YOUR CAREER

- Visit The Career Center to find resources on various majors/occupations.
- Identify personal values, interests, and skills.
- Visit faculty and departments for information on majors.
- Attend a Pizza and A Major workshop, co-sponsored with Advising First.
- Find occupations, books, professional organizations, and resources by using Match Major Sheets.
- Get connected with The Career Center's social media pages.
- Start your online Career Portfolio.
- Review a Career Center module, such as Making a Career Decision.
- Complete ProfessoNole Pathways, develop skills and earn badges.

## 3

### IDENTIFY OCCUPATIONS

- Explore more than 3,000 information resources in The Career Center library to help you research majors or related occupations.
- Search for books, videos, and other resources about your major in Career Key.
- Conduct an informational interview to learn more about professions.
- Connect with professionals in your area of interest and expand your network by accessing ProfessoNole Mentors.
- Use a computer-assisted career guidance system to explore occupations related to your personal interests.

## 2

### GAIN INFORMATION

- Select a major using Career Center resources and the FSU academic program guide.
- Meet with your Academic Advisor to review your plan to complete liberal studies and prerequisite requirements for your major.
- Attend the Student Success Conference, co-sponsored with Advising First.
- Enroll in ProfessoNole Ready to learn skills and earn badges.
- Enroll in SDS 3340: Introduction to Career Development.
- Explore your career options by attending a Career Panel, co-sponsored with Advising First.
- Enhance employability skills through Candid Career's expert-guided videos.

## 5

### PREPARE FOR THE NEXT STEP

- Revise your résumé and cover letter and have it critiqued by a Career Advisor.
- Complete your profile in NoleNetwork to search internships, jobs, and more.
- Connect with professional organizations related to your career field.
- Sign up for a mock interview using NoleNetwork to practice interviewing.
- Attend Career Center employability workshops on résumé writing, career fair preparation, and more.
- Get your internship recognized through the Experience Learning Program (ERP).
- View online Career Center workshops to learn job search skills.

- Speak with a Career Advisor to plan your job or graduate school search.
- Get your professional statement for graduate school critiqued by a Career Advisor.
- Attend the Graduate and Professional School Fair.

## 6

### FIND OPPORTUNITIES

- Visit The Career Center library to investigate and research potential employers.
- Attend various career fairs to identify employment opportunities and network with employers.
- View and apply to job listings and create job search agents in NoleNetwork!
- Participate in employer information sessions and networking receptions.
- Engage in on-campus interviewing.
- Refer potential employers to your Career Portfolio.
- Create your own LinkedIn profile and join The Career Center's LinkedIn page.

## 4

### GET EXPERIENCE

- Use The Career Center to find part-time jobs on or off campus.
- Update your Career Portfolio to connect your experiences with skills employers want.
- Identify and join student organizations related to your career goals.
- Participate in a job shadowing opportunity through FSUshadow.
- Research volunteer opportunities related to your career field.
- Attend a workshop on how to find an internship.
- Explore internship or cooperative education experiences related to your major or career field.
- Join the Garnet & Gold Scholar Society.
- Gain work experience under the mentorship of FSU faculty or staff through InternFSU.



FLORIDA STATE UNIVERSITY  
DIVISION OF STUDENT AFFAIRS

THE CAREER CENTER

850-644-6431 • career.fsu.edu • @fsucareercenter • #DesignYourCareer

Located in the Dunlap Success Center

## TOOLS FOR SUCCESS

### NOLENETWORK

Register with this online resource to connect with employers, view job listings, and access a network of professionals.

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### CAREER PORTFOLIO

Prepare for the future through planning, reflection, skill development, and portfolio documentation.

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### MOCK INTERVIEWS

Prepare for real-life interviews by learning important skills.

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### ON-CAMPUS INTERVIEWING

Interview for internships, co-ops, and full-time and part-time positions with various employers.

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### GARNET & GOLD SCHOLAR SOCIETY

Participate in this program, which recognizes students who excel within and beyond the classroom in the areas of Leadership, Internship, Service, International, and Research.

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